



NOTICE OF THE 13th ANNUAL GENERAL MEETING

NOTICE is hereby given that the **13th Annual General Meeting (AGM)** of the Members of Valplast Technologies Limited (CIN: L45400HR2014PLC094931) will be held on **TUESDAY, 15th day of September, 2026 at 11:30 A.M.** through **Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM")** at (deemed Venue) registered office of the Company situated at 1025 BH, 10th Floor, Puri Business HUB-81, High Street Sector 81, Faridabad, Haryana- 121004 to transact the following business:

ORDINARY BUSINESS

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31st March, 2026 together with the Reports of the Board of Directors and Auditors thereon.**

To consider and, if thought fit, to pass with or without modification the following Resolution as an **Ordinary Resolution**:

"RESOLVED THAT the Audited Standalone Financial Statements of the Company for the financial year ended 31st March 2026 and the reports of the Board of Directors and Statutory Auditors thereon, as circulated to the Members, are hereby considered and adopted."

- 2. To Consider and Approve the Recommendation of Final Dividend for the Financial Year 2025-26.**

To consider and, if thought fit, to pass with or without modification the following Resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of the Companies Act, 2013, the Rules made thereunder and other applicable provisions, if any, and pursuant to the recommendation of the Board of Directors, the Final Dividend of 10% (i.e., ₹1.00 per Equity Share) for the Financial Year 2025-26 be and is hereby approved and declared.

- 3. To re-appoint Mrs. Madhunita (DIN 08870147), Director, who retires by rotation and being eligible, offers herself for re-appointment.**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 152(6) of the Companies Act, 2013 and other applicable provisions, if any Mrs. Madhunita (DIN 08870147), who retires by rotation at this meeting and being eligible offered herself for reappointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation."

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(Formerly Renesco India Private Limited)

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Registered Office: Unit BH-1025, 10th Floor, Puri business Hub, 81 High Street Sector 81, Faridabad, Haryana-121004

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SPECIAL BUSINESS

4. To Consider and approve alteration of main object of the Company.:

To consider and if thought fit to pass with or without modification(s) as may deem fit, the following Resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 13 and other applicable provisions of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and the rules framed thereunder, the consent of the members of the Company be and is hereby accorded subject to the approval of the concerned Registrar of Companies, The following new sub clause 9 be and is hereby inserted after the sub clause 8 under the Main Object clause of the Company, i.e. Clause III A of the Memorandum of Association:

“To carry on, in India or elsewhere, the business of concept development, survey, design, engineering, procurement, manufacture, supply, construction, erection, installation, integration, testing, commissioning, operation, maintenance, rehabilitation, modernisation, asset management and project management of Mechanical, Construction and maintenance of motorways, streets, roads, other vehicular and pedestrian ways, highways, bridges, tunnels and subways, Construction, erection and maintenance of power, telecommunication and transmission lines, Electrical, plumbing and other construction installation activities Electrical installation, Construction/erection and maintenance of power, telecommunication and transmission lines, Mechanical, Electrical, and Plumbing (MEP) and allied electrical High Voltage, Medium Voltage, Low Voltage (HT/MV/LV systems), instrumentation, Distributed Control System, Programmable Logic Controller, Safety Instrumented System, Emergency Shutdown System, Supervisory Control and Data Acquisition (DCS/PLC/SIS/ESD/SCADA), telecom, safety and security systems, fire-life-safety systems, fire detection and suppression, smoke management, traffic management, ventilation, tunnel ventilation, air-quality monitoring, incident detection, variable-message signs, CCTV, access control systems, control rooms, lifts, escalators, lighting, building-management, tolling, weigh-in-motion and O&M services of every description -turnkey, item-rate, design-build, Public-Private Partnership (PPP), Build-Operate-Transfer (BOT), Build-Own-Operate-Transfer (BOOT), Hybrid Annuity Model (HAM), concession, lease, annuity, O&M or any other permissible contracting basis — for the infrastructure, industrial, Power, Environmental, Water & Waste Water, Oil & Gas, Mining, energy and building sectors.”

RESOLVED FURTHER THAT the Memorandum of Association of the Company be and is hereby altered accordingly, subject to registration of the aforesaid alteration with the Registrar of Companies.

RESOLVED FURTHER THAT any Director or the Company Secretary of the Company be and is hereby severally authorised to do all such acts, deeds, matters and things as may be necessary, desirable or expedient for giving effect to this resolution, including making necessary applications and filings with the Registrar of Companies and other regulatory authorities, as may

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be applicable, making necessary entries in the statutory records of the Company, and executing and submitting all such documents, forms and returns as may be required in this regard.”

5. Regularisation of Appointment of Mr. Yatish Kumar Goel (DIN: 11467472) as an Independent Director.:

To consider and, if thought fit, to pass with or without modification(s) the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to Sections 149, 150, 152, 161 and other applicable provisions of the Companies Act, 2013 read with Schedule IV and the Companies (Appointment and Qualification of Directors) Rules, 2014, **Mr. Yatish Kumar Goel (DIN: 11467472)**, who was appointed as an Additional Director (Non-Executive & Independent) with effect from **15th January, 2026**, and who holds office up to the date of this Annual General Meeting, be and is hereby appointed as a **Non-Executive Independent Director** of the Company, not liable to retire by rotation, for a term of **five (5) consecutive years** with effect from the date of this Annual General Meeting.

RESOLVED FURTHER THAT any Director or the Company Secretary of the Company be and is hereby severally authorised to do all such acts, deeds, matters and things and to file all such necessary forms, returns and documents with the Registrar of Companies, Stock Exchange(s) and other statutory/regulatory authorities as may be necessary or expedient to give effect to this resolution.”

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NOTES:

1. The AGM is being convened in compliance with the provisions of the Companies Act, 2013 and the applicable Rules made thereunder.
2. The Register of Members and Share Transfer Books of the Company will remain closed from **09th September, 2026 to 15th September, 2026** (both days inclusive). The **cut-off date** for determining the eligibility of Members for voting shall be **08th September, 2026**.
3. Members whose names appear in the Register of Members/beneficial owners as on the cut-off date shall be entitled to vote and Dividend as well.
4. The Company has appointed **BIGSHARE SERVICES PVT. LTD. THROUGH ITS i-VOTE E-VOTING PLATFORM** to provide remote e-voting facilities.
5. **Mr. Rajat Mishra**, Practicing Company Secretary (Membership No. A47538), has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting conducted at the AGM in a fair and transparent manner.
6. Members are requested to keep their email addresses and other contact details updated with the Company/Depository Participants for receiving AGM communications and e-voting credentials.
7. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 relating to the Special Business forms part of this Notice.
8. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 will be available for inspection by the members at the AGM.
9. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the AGM, if any.
10. Corporate members intending to send their authorized representatives are requested to send a duly certified copy of the board resolution authorizing the representatives to attend and vote at the Annual General Meeting.
11. Queries proposed to be raised at the AGM may be sent to the Company at its registered office at least seven days prior to the date of meeting to enable the management to compile the relevant information to reply the same in the meeting.
12. Members are requested to notify any change in their address, e-mail address, contact numbers, etc immediately to the company at its registered office.
13. To support the 'Green Initiative', the Members are requested to register the e-mail address with Company. This opportunity is also being given in compliance with Rule 18 (3) (i) of Companies (Management & Administration) Rules, 2014.

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EXPLANATORY STATEMENT AS PER THE PROVISIONS OF SECTION 102 OF THE COMPANIES ACT, 2013.

Items to Special Business

ITEM NO: 4

The Company proposes to alter its Main Objects Clause contained in Clause III(A) of the Memorandum of Association ("MOA") by inserting a new sub-clause 9 after the existing sub-clause 8.

The proposed alteration is intended to expand the scope of the Company's principal business activities to include undertaking projects relating to engineering, procurement, construction, installation, commissioning, operation, maintenance, modernization, rehabilitation, asset management and project management in the fields of mechanical, electrical, plumbing (MEP), civil and infrastructure works, including roads, highways, bridges, tunnels, power, telecommunication, transmission lines, industrial facilities, buildings, water and wastewater, oil & gas, mining, energy, environmental and allied sectors.

The alteration of the Main Objects Clause requires the approval of the members by way of a Special Resolution pursuant to Section 13 of the Companies Act, 2013, read with the applicable rules made thereunder, and shall be effective upon registration of the alteration by the Registrar of Companies. A copy of the existing Memorandum of Association together with the proposed amended Memorandum of Association will be available for inspection by the members during business hours at the registered office of the Company up to the date of the General Meeting and shall also be available for inspection at the meeting.

None of the Directors, Key Managerial Personnel of the Company or their respective relatives is concerned or interested, financially or otherwise, in the proposed resolution except to the extent of their shareholding, if any, in the Company.

The Board of Directors is of the opinion that the proposed alteration of the Main Objects Clause is in the best interests of the Company and its members and accordingly recommends the Special Resolution set out at Item No. 1 of the Notice for approval by the members as a **Special Resolution**.

None of the Directors, Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the proposed resolution except to the extent of their shareholding, if any, in the Company.

ITEM NO: 5

The Board of Directors, on the recommendation of the Nomination and Remuneration Committee, appointed **Mr. Yatish Kumar Goel (DIN: 11467472)** as an Additional Director (Non-Executive & Independent) of the Company with effect from **15th January, 2026**, pursuant to Section 161(1) of the Companies Act, 2013.

In accordance with the provisions of the Companies Act, 2013, Mr. Goel holds office up to the date of the ensuing Annual General Meeting and is eligible for appointment as an Independent Director.

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The Company has received:

- Consent to act as a Director in Form DIR-2;
- Declaration confirming that he meets the criteria of independence prescribed under Section 149(6) of the Companies Act, 2013 and the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- Declaration that he is not disqualified from being appointed as a Director under Section 164 of the Companies Act, 2013; and
- Confirmation that his name has been included in the Independent Directors' Databank maintained by the Indian Institute of Corporate Affairs, wherever applicable.

In the opinion of the Board, Mr. Yatish Kumar Goel fulfils the conditions specified under the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for appointment as an Independent Director and possesses the requisite integrity, experience, expertise and qualifications.

The Board considers that his appointment would be beneficial to the Company and recommends the resolution set out at Item No. 5 of the Notice for approval of the Members as an **Ordinary Resolution**.

The material terms of appointment are as under:

- **Designation:** Non-Executive Independent Director
- **Tenure:** 5 Years
- **Remuneration:** As may be mutually agreed upon by the Board of Directors from time to time.
- **Duties & Responsibilities:** As assigned by the Board from time to time, and in accordance with the provisions of Section 166 of the Act.

Except Mr. Yatish Kumar Goel and his relatives, none of the Directors, Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the proposed resolution.

By order of the board of directors

Sd/-

Shivangi Dixit
Company Secretary & Compliance Officer
Membership No: A71527

REGISTERED OFFICE:

1025 BH, 10th Floor, Puri Business HUB-81,
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Date: 03rd August, 2026

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Details of Director seeking appointment/re-appointment in the forthcoming Annual General Meeting (Item no. 5)

[Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015 and Secretarial Standard-2 on General Meetings]

Name	Mr. Yatish Kumar Goel
DIN	11467472
Date of Birth	15/12/1963
Date of first Appointment	15th January, 2026
Brief Profile of Director	Having over 39 years of experience in the banking sector, he has extensive knowledge and expertise in banking operations, procedures, branch management and administration. He has served as Assistant General Manager with a reputed nationalised bank and has experience in heading large branches as well as working in administrative and controlling offices.
Qualification	Post Graduate
Relationship with other Directors / Key Managerial Personnel	NO
Directorship in other Companies	NIL
Memberships / Chairmanship of Committees across all Public Companies	NIL
Listed entities from which the person has resigned in the past three years	NIL
No. of shares held in the Company either by self or on a beneficial basis for any other person	NIL
Terms & Condition of Appointment / Change in Designation along with remuneration sought to be paid	Non-Executive & Independent Director: Appointed for a term of five (5) years with effect from 15 January 2026 , on such remuneration as may be mutually agreed upon by the Board of Directors from time to time, subject to applicable provisions of the Companies Act, 2013 and other applicable laws.

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Remuneration Last Drawn by such person if any	NIL
No. of Meeting of the Board attended during the year	2

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Bigshare i-Vote E-Voting System

THE INTRUCTIONS OF SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

- i. The voting period begins on **Saturday, September 12, 2026 (9:00 am IST)** and ends on **Monday, September 14, 2026 (5:00 pm IST)**. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of **Tuesday, September 08, 2026** may cast their vote electronically. The e-voting module shall be disabled by Bigshare for voting thereafter.
- ii. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- iii. Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

- iv. In terms of **SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

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1. Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings **for Individual shareholders holding securities in Demat mode** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/Easiest is https://web.cdslindia.com/myeasitoken/home/login or visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of BIGSHARE the e-Voting service provider and you will be re-directed to i-Vote website for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. BIGSHARE, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a link https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress, and also able to directly access the system of all e-Voting Service Providers. Click on

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	BIGSHARE and you will be re-directed to i-Vote website for casting your vote during the remote e-voting period.
Individual Shareholders holding securities in demat mode with NSDL	1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name BIGSHARE and you will be re-directed to i-Vote website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS “Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name BIGSHARE and you will be redirected to i-Vote website for casting your vote

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	during the remote e-Voting period or joining virtual meeting & voting during the meeting 4) For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page with all e-Voting Service Providers. Click on BIGSHARE and you will be re-directed to i-vote (E-voting website) for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

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Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free No. 1800 22 55 33.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022- 48867000.

2. Login method for e-Voting for shareholder other than individual shareholders holding shares in Demat mode & physical mode is given below:

- You are requested to launch the URL on internet browser: <https://ivote.bigshareonline.com>
- Click on “**LOGIN**” button under the ‘**INVESTOR LOGIN**’ section to Login on E-Voting Platform.
- Please enter you ‘**USER ID**’ (User id description is given below) and ‘**PASSWORD**’ which is shared separately on you register email id.
 - Shareholders holding shares in **CDSL demat account** should enter **16 Digit Beneficiary ID** as user id.
 - Shareholders holding shares in **NSDL demat account** should enter **8 Character DP ID followed by 8 Digit Client ID** as user id.
 - Shareholders holding shares in **physical form** should enter **Event No + Folio Number** registered with the Company as user id.

***Note** If you have not received any user id or password please email from your registered email id or contact i-vote helpdesk team. (Email id and contact number are mentioned in helpdesk section).*

- Click on **I AM NOT A ROBOT (CAPTCHA)** option and login.

NOTE: If Shareholders are holding shares in demat form and have registered on to e-Voting system of <https://ivote.bigshareonline.com> and/or voted on an earlier event of any company then they can use their existing user id and password to login.

- If you have forgotten the password: Click on ‘**LOGIN**’ under ‘**INVESTOR LOGIN**’ tab and then Click on ‘**Forgot your password?**’
- Enter “**User ID**” and “**Registered email ID**” Click on **I AM NOT A ROBOT (CAPTCHA)** option and click on ‘**Reset**’.

(In case a shareholder is having valid email address, Password will be sent to his / her registered e-mail address).

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Voting method for shareholders on i-Vote E-voting portal:

- After successful login, **Bigshare E-voting system** page will appear.
- Click on “**VIEW EVENT DETAILS (CURRENT)**” under ‘**EVENTS**’ option on investor portal.
- Select event for which you are desire to vote under the dropdown option.
- Click on “**VOTE NOW**” option which is appearing on the right hand side top corner of the page.
- Cast your vote by selecting an appropriate option “**IN FAVOUR**”, “**NOT IN FAVOUR**” or “**ABSTAIN**” and click on “**SUBMIT VOTE**”. A confirmation box will be displayed. Click “**OK**” to confirm, else “**CANCEL**” to modify. Once you confirm, you will not be allowed to modify your vote.
- Once you confirm the vote you will receive confirmation message on display screen and also you will receive an email on your registered email id. During the voting period, members can login any number of times till they have voted on the resolution(s). Once vote on a resolution is casted, it cannot be changed subsequently.
- Shareholder can “**CHANGE PASSWORD**” or “**VIEW/UPDATE PROFILE**” under “**PROFILE**” option on investor portal.

3. Custodian registration process for i-Vote E-Voting Website:

- You are requested to launch the URL on internet browser: <https://ivote.bigshareonline.com>
- Click on “**REGISTER**” under “**CUSTODIAN LOGIN**”, to register yourself on Bigshare i-Vote e-Voting Platform.
- Enter all required details and submit.
- After Successful registration, message will be displayed with “**User id and password will be sent via email on your registered email id**”.

NOTE: If Custodian have registered on to e-Voting system of <https://ivote.bigshareonline.com> and/or voted on an earlier event of any company then they can use their existing user id and password to login.

- If you have forgotten the password: Click on ‘**LOGIN**’ under ‘**CUSTODIAN LOGIN**’ tab and further Click on ‘**Forgot your password?**’
- Enter “**User ID**” and “**Registered email ID**” Click on **I AM NOT A ROBOT (CAPTCHA)** option and click on ‘**RESET**’.

(In case a custodian is having valid email address, Password will be sent to his / her registered e-mail address).

Voting method for Custodian on i-Vote E-voting portal:

- After successful login, **Bigshare E-voting system** page will appear.

Investor Mapping:

- First you need to map the investor with your user ID under “**DOCUMENTS**” option on custodian portal.

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- Click on “**DOCUMENT TYPE**” dropdown option and select document type power of attorney (POA).
 - Click on upload document “**CHOOSE FILE**” and upload power of attorney (POA) or board resolution for respective investor and click on “**UPLOAD**”.
- Note:** The power of attorney (POA) or board resolution has to be named as the “**InvestorID.pdf**” (Mention Demat account number as Investor ID.)
- Your investor is now mapped and you can check the file status on display.

Investor vote File Upload:

- To cast your vote select “**VOTE FILE UPLOAD**” option from left hand side menu on custodian portal.
- Select the Event under dropdown option.
- Download sample voting file and enter relevant details as required and upload the same file under upload document option by clicking on “**UPLOAD**”. Confirmation message will be displayed on the screen and also you can check the file status on display (Once vote on a resolution is casted, it cannot be changed subsequently).
- Custodian can “**CHANGE PASSWORD**” or “**VIEW/UPDATE PROFILE**” under “**PROFILE**” option on custodian portal.

Helpdesk for queries regarding e-voting:

Login type	Helpdesk details
Shareholder's other than individual shareholders holding shares in Demat mode & Physical mode.	In case shareholders/ investor have any queries regarding E-voting, you may refer the Frequently Asked Questions ('FAQs') and i-Vote e-Voting module available at https://ivote.bigshareonline.com , under download section or you can email us to ivote@bigshareonline.com or call us at: 1800 22 54 22, 022-62638338

4. Procedure for joining the AGM/EGM through VC/ OAVM:

For shareholder other than individual shareholders holding shares in Demat mode & physical mode is given below:

- The Members may attend the AGM through VC/ OAVM at <https://ivote.bigshareonline.com> under Investor login by using the e-voting credentials (i.e., User ID and Password).
- After successful login, **Bigshare E-voting system** page will appear.
- Click on “**VIEW EVENT DETAILS (CURRENT)**” under ‘**EVENTS**’ option on investor portal.
- Select event for which you are desire to attend the AGM/EGM under the dropdown option.
- For joining virtual meeting, you need to click on “**VC/OAVM**” link placed beside of “**VIDEO CONFERENCE LINK**” option.
- Members attending the AGM/EGM through VC/ OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

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The instructions for Members for e-voting on the day of the AGM/EGM are as under:-

- The Members can join the AGM/EGM in the VC/ OAVM mode 15 minutes before the scheduled time of the commencement of the meeting. The procedure for e-voting on the day of the AGM/EGM is same as the instructions mentioned above for remote e-voting.
- Only those members/shareholders, who will be present in the AGM/EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM/EGM.
- Members who have voted through Remote e-Voting will be eligible to attend the EGM. However, they will not be eligible to vote at the AGM/EGM.

Helpdesk for queries regarding virtual meeting:

In case shareholders/ investor have any queries regarding virtual meeting, you may refer the Frequently Asked Questions ('FAQs') available at <https://ivote.bigshareonline.com>, under download section or you can email us to ivote@bigshareonline.com or call us at: 1800 22 54 22, 022-62638338

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